



WOODBIDGE TOWN COUNCIL



Shire Hall Market Hill Woodbridge Suffolk IP12 4LP
Town Clerk: Ms Kate Lacey MBA MCIPD
Tel: 01394 383599
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STAFFING COMMITTEE

TO MEMBERS OF THE STAFFING COMMITTEE

Councillor Bale	Councillor Gillard
Councillor Holdcroft	Councillor Miller
Councillor O’Nolan	Councillor Sutton

You are hereby summoned to attend a meeting of the **STAFFING COMMITTEE** to be held at the **SHIRE HALL, WOODBRIDGE** on **TUESDAY 17th DECEMBER 2019** at **5.00 p.m.** for the transaction of the following business:

AGENDA

- 1. APOLOGIES**
To receive apologies for absence.
- 2. DECLARATION OF INTEREST**
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 3. REQUESTS FOR DISPENSATION**
Councillors with a Pecuniary Interest in an item on this Agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
- 4. CONFIRMATION OF COUNCIL MINUTES**
To confirm the minutes of the Staffing Committee held on Wednesday 23rd October 2019 – Copies in the Members area and the public area of the website.
- 5. TO MOVE THAT, PURSUANT TO SECTION 1, SUBSECTION 2 OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PRESS AND PUBLIC ARE EXCLUDED FROM PROCEEDINGS ON THIS MATTER AS THEIR PRESENCE IS PREJUDICIAL TO THE PUBLIC INTEREST**
- 6. TO RECEIVE A REPORT ON STAFF PAY AND ASSOCIATED MATTERS AND AGREE THE RECOMMENDATIONS CONTAINED THEREIN – CONFIDENTIAL SEPARATE REPORT**
To receive a report on staff pay and associated matters and agree the recommendations contained therein

Please be aware that the recording of this meeting is probable

7. **TO AGREE THE STAFFING BUDGET FOR 2020/21 – CONFIDENTIAL SEPARATE REPORT**
To agree the staffing budget for 2020/21
8. **TO RECEIVE A VERBAL REPORT ON STAFFING MATTERS FROM THE COMMITTEE CHAIR**



Gordon Mussett
Locum Town Clerk

12th December 2017

CONFIDENTIAL