

Woodbridge Town Council

Minutes of the meeting of the **Finance Committee** held at the **John Gibbons Gallery, Tide Mill Way,** on **Tuesday 27th September 2022** at 5pm

Councillors:

Present: S Bale, P Gillard, G Holdcroft, S Miller, E O’Nolan, C Page, R Sanders and M Sutton

Absent
without apologies: C Mapey and M Sylvester

In Attendance: Town Clerk and no members of the public

276. To appoint a Chair of Committee for the 2022/23 Civic Year

Councillor Sutton was elected the Chair of the Finance Committee for the 2022/23 Civic Year.

277. To appoint a Vice-Chair of Committee for the 2022/23 Civic Year

Councillor Bale was elected the Vice-Chair of the Finance Committee for the 2022/23 Civic Year.

278. Apologies for Absence

No apologies for absence had been received.

279. To receive Declarations of Interest

No members made any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests in relation to items on the Agenda.

280. To consider request for Dispensations

There were no requests from Councillors with a pecuniary interest in an item on this Agenda for a dispensation.

281. Public Question Time

There were no members of the public present.

282. To receive and approve the minutes of the meeting held 10th May 2022

It was noted that Cllr. Miller gave apologies for the May 10th meeting.

With this amendment the Committee received and approved the signing of the minutes of the meeting held 10th May 2022 as a true record.

283. To note this Committee's Terms of Reference

The Committee noted the Terms of Reference.

284. To agree a template for the Council's Committees to complete as part of the budget process

The Committee requested that two additional columns (detailed below) should be added to the template, which was otherwise agreed.

- Anticipated yearly maintenance
- Notes

285. To consider the preparation of the 2023/24 Woodbridge Town Council budget

The Town Clerk was asked to:

- Confirm the details of the Council's utility bill contracts.
- Confirm whether payment has been made to Suffolk County Council for any part of the 20 mph zone.
- To include a line in the first draft of the budget for a contribution to the Community Projects EMR.

286. Closure

The meeting was closed at 5.35pm.

Councillor Sutton
Chair