



WOODBIDGE TOWN COUNCIL

Shire Hall Market Hill Woodbridge Suffolk IP12 4LP
Town Clerk: Ms Kate Lacey MBA MCIPD PSLCC
Tel: 01394 383599
Email: townclerk@woodbridge-suffolk.gov.uk



16 OCTOBER 2019

TO MEMBERS OF THE FINANCE COMMITTEE

Cllr Bale	Cllr Sutton
Cllr Gillard	Cllr Sylvester
Cllr Holdcroft	Cllr Thompson
Cllr O’Nolan	Cllr Walsh
Cllr Rawlings	

You are hereby summoned to attend a meeting of the **FINANCE COMMITTEE** to be held at the **SHIRE HALL, WOODBRIDGE** on **TUESDAY 22 OCTOBER 2019 at 7.00pm** for the transaction of the following business:

Public Attendance

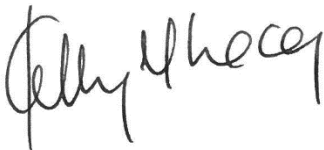
Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes duration.

AGENDA

- 1. APOLOGIES**
To receive apologies for absence
- 2. DECLARATION OF INTEREST**
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 3. REQUESTS FOR DISPENSATION**
Councillors with a Pecuniary Interest in an item on this Agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
- 4. PUBLIC QUESTION TIME**
15 minutes maximum
- 5. CONFIRMATION OF COUNCIL MINUTES**
To confirm the minutes of the Finance and Staffing Committee held on Tuesday 17 September 2019 – Copies in the Members area and the public area of the website.

Please be aware that the recording of this meeting is probable

6. **TOWN CLERK'S REPORT**
Verbal Report by Town Clerk.
7. **SECOND DRAFT BUDGET 2020/21**
Uploaded to Members' area and public area of website.
8. **TO RECEIVE AND REVIEW QUARTER 2 INCOME AND EXPENDITURE REPORT**
Uploaded to Members' area and public area of website.
9. **TO RECEIVE AND REVIEW REQUEST FROM AMENITIES COMMITTEE TO PROVIDE ADDITIONAL FUNDING TO EXTEND OPENING HOURS OF TOILETS TO SEVEN DAYS A WEEK AND 52 WEEKS A YEAR**
Draft Amenities Committee minutes of 24 September 2019 upload to Members' area and public area of website.
10. **TO RECEIVE AND DISCUSS MOVE TO CHARGE HALF RENT TO MARKET TRADERS BETWEEN DECEMBER AND MARCH INCLUSIVE**
Report to be uploaded to Members' area and public area of website.
11. **TO REVIEW AND ACCEPT INSURANCE COSTS FOR THE NEXT THREE YEARS**
Uploaded to Members' area and public area of website.
12. **TO RECEIVE, DISCUSS AND APPROVE INSTALLATION OF OMEGA RIALTUS PURCHASE ORDER PROCESSING**
Uploaded to Members' area and public area of website.
13. **TO RECEIVE AND APPROVE 2020/2021 RIALTUS FEES AND CONSULTANCY AND SERVICE FEES, AND 2019-2020 YEAR END ACCOUNTANCY CLOSEDOWN FEES**
Uploaded to Members' area and public area of website.
14. **CHAIRMANS URGENT BUSINESS**
Verbal report by the Chairman.
15. **CLOSURE**
To close proceedings and confirm the date of the next meeting scheduled for Tuesday 19 November 2019 at 7pm.



Kate Lacey MBA MCIPD PSLCC
Town Clerk