

WOODBIDGE TOWN COUNCIL

Minutes of a meeting of the **FINANCE AND STAFFING COMMITTEE** of the **TOWN COUNCIL** held in the Shire Hall, Market Hill, Woodbridge, on **TUESDAY 17 SEPTEMBER 2019 at 7.00pm**

Councillors:

Present: Bale, Holdcroft, O’Nolan, Sutton, Sylvester, Thompson and Walsh

Apologies: Rawlings

Absent without Apologies: Evans and Gillard

In Attendance: Town Clerk and no members of the public

Action

342. **MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECOMES APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED, AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH S33 OF THE LOCALISM ACT 2011**

Councillor Holdcroft declared a local non-pecuniary interest in Item 348 as he was Chairman of the Woodbridge Regatta Association. Councillor Sutton declared a local non-pecuniary interest in Item 348 as he was a Director of the Woodbridge Riverside Trust.

343. **COUNCILLORS WITH A PECUNIARY INTEREST IN AN ITEM ON THIS AGENDA, WHO WISH TO REMAIN, SPEAK AND/OR VOTE DURING CONSIDERATION OF THAT ITEM, MAY APPLY FOR A DISPENSATION BY WRITING TO THE TOWN CLERK PRIOR TO THE MEETING. APPLICATIONS MAY ALSO BE CONSIDERED AT THE MEETING ITSELF SHOULD THE NATURE OF THE INTEREST BECOME APPARENT TO A COUNCILLOR AT THE TIME OF THE MEETING**

There were none.

344. **PUBLIC QUESTION TIME**

There were none.

345. **CONFIRMATION OF THE MINUTES OF THE FINANCE AND STAFFING COMMITTEE 23 JULY 2019**

IT WAS RESOLVED that the minutes of the Finance and Staffing Committee of 23 July 2019 be confirmed as a true record and were duly signed.

346. **TOWN CLERK'S REPORT**

The Town Clerk reported that Woodbridge Riverside Trust had agreed to sign the Licence to Access and the side-letter.

She sadly reported that at Item 240, Melton Parish Council had now decided not to co-fund the zebra crossing on Burkitt Road.

347. **TO REVIEW REQUEST FROM WOODBRIDGE COMMUNITY HALL MANAGEMENT COMMITTEE TO USE GRANT FUNDING MADE IN 2017 FOR OTHER PURPOSES**

IT WAS RESOLVED to ask the Town Clerk to write to Woodbridge Community Hall Management Committee to say that grant application made in 2017 for two microphones should have been used at that time for the purpose stated, however, on this occasion the Committee agreed to allow them to spend the money on an oven.

Town Clerk

348. **TO RECEIVE AND REVIEW FIRST DRAFT OF THE BUDGET 2020/2021**

There was considerable discussion about the first draft of the Budget for 2020/2021. It was felt that a four-year business plan to inform proposed spending was needed immediately. **IT WAS RESOLVED** to set up a working group to use the ideas garnered at the councillors' away-day to produce a four-year business plan. This working group was to consist of Councillors Bale, Holdcroft, O'Nolan, Sutton, Sylvester and Walsh.

Town Clerk

As a considerable amount of possible spending had been raised by the Amenities Committee, **IT WAS RESOLVED** to ask that Committee to look at their requests for spending, to distinguish between capital and revenue spending and to resolve what they wished to continue with.

Town Clerk

349. **TO DISCUSS FUTURE PLANS FOR THE LAND ADJACENT TO ELMHURST COTTAGE**

IT WAS RESOLVED to **RECOMMEND** to Town Council that it maintains ownership of the land adjacent to Elmhurst Cottage.

Town Clerk

350. **CHAIRMAN'S URGENT BUSINESS**

There was none.

351. **CLOSURE**

The date of the next meeting was set for 22 October 2019.

Councillor Sue Bale
Chairman