



# WOODBIDGE TOWN COUNCIL

Shire Hall Market Hill Woodbridge Suffolk IP12 4LP

Town Clerk: Ms Kate Lacey MBA MCIPD PSLCC

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**11 September 2019**

## TO MEMBERS OF THE FINANCE AND STAFFING COMMITTEE

Cllr Bale

Cllr Rawlings

Cllr Evans

Cllr Sutton

Cllr Gillard

Cllr Sylvester

Cllr Holdcroft

Cllr Thompson

Cllr O’Nolan

Cllr Walsh

You are hereby summoned to attend a meeting of the **FINANCE AND STAFFING COMMITTEE** to be held at the **SHIRE HALL, WOODBRIDGE** on **TUESDAY 17 SEPTEMBER 2019 at 7.00pm** for the transaction of the following business:

### **Public Attendance**

*Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes duration.*

## **AGENDA**

### **1. APOLOGIES**

To receive apologies for absence.

### **2. DECLARATION OF INTEREST**

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

### **3. REQUESTS FOR DISPENSATION**

Councillors with a Pecuniary Interest in an item on this Agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

### **4. PUBLIC QUESTION TIME**

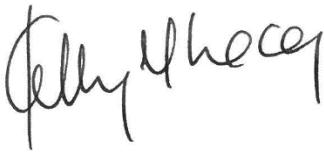
15 minutes maximum.

### **5. CONFIRMATION OF COUNCIL MINUTES**

To confirm the minutes of the Finance and Staffing Committee held on Tuesday 23 July 2019 – Copies in the Members area and the public area of the website.

*Please be aware that the recording of this meeting is probable*

6. **TOWN CLERK'S REPORT**  
Verbal Report by Town Clerk.
7. **TO REVIEW REQUEST FROM WOODBRIDGE COMMUNITY HALL MANAGEMENT COMMITTEE TO USE GRANT FUNDING MADE IN 2017 FOR OTHER PURPOSES**  
Town Clerk to report.
8. **TO RECEIVE AND REVIEW FIRST DRAFT OF THE BUDGET 2020/2021**  
Uploaded to Members' area and public area of website.
9. **TO DISCUSS FUTURE PLANS FOR THE LAND ADJACENT TO ELMHURST COTTAGE**  
Councillor O'Nolan to report.
10. **CHAIRMANS URGENT BUSINESS**  
Verbal report by the Chairman.
11. **CLOSURE**  
To close proceedings and confirm the date of the next meeting scheduled for Tuesday 22 October 2019 at 7pm.



Kate Lacey MBA MCIPD PLSCC  
Town Clerk